



Constitution

(Issue 2017)

JERSEY TOUCH ASSOCIATION

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1. Name

The name of the Association is Jersey Touch Association.

2. Definitions

- (a) **The Association** shall mean Jersey Touch Association;
- (b) **Rules** shall mean the Rules of this Constitution as amended from time to time;
- (c) **Touch** means the sport played under the governance and rules as determined by Federation of International Touch.

3. Objects

- (a) The Objects of the Association shall be to:
 - (i) Create a single uniform entity through and by which Touch can be conducted, encouraged, promoted, advanced and administered in the Bailiwick of Jersey;
 - (ii) Participate as a Member of the Federation of International Touch (FIT) and the European Federation of Touch (EFT);
 - (iii) Control, manage and conduct Touch competitions at an International level;
 - (iv) To increase the participation of Touch for all age groups;
 - (v) To develop the game of Touch in Jersey by encouraging participation, providing players with suitable competition;
 - (vi) Act as final internal arbiter on all matters pertaining to the conduct of Touch throughout Jersey, including disciplinary matters;
 - (vii) Establish and conduct educational programs for officials in the implementation and interpretation of Touch rules and standards in Jersey;
 - (viii) To ensure that the Association is represented at the appropriate meetings and assemblies of such bodies as deemed necessary;
 - (ix) Encourage and promote competition consistent with the principles of fair play and free from performance enhancing drugs;

4. Powers

- (a) For the purpose of carrying out the above objects, the Association shall have the following powers:
 - (i) To accept subscriptions and donations;
 - (ii) To arrange and provide for the holding of tournaments, exhibitions, meetings, lectures, classes, seminars or training courses and all forms of

recreational and other leisure-time activities associated with or relevant to the sport of Touch;

- (iii) To collect and disseminate information on all matters relating to its Objects, and to exchange such information with other bodies having similar Objects whether in Jersey or elsewhere;
- (iv) To raise monies by means of contributions, sponsorship, donations and legacies, grants, covenants and other sources;
- (v) To arrange, prepare, print, publish, issue and disseminate any programme, pamphlet, book, document, recording or other work and to fix, make and receive fees and other charges thereof;
- (vi) To invest the moneys of the Association not immediately required for its purposes in such investments, securities or property as may be thought fit;
- (vii) To set out disciplinary procedures for Members
- (viii) To set child protection policies
- (ix) To do all such things as are incidental or necessary to the attainment of any and all of the above Objects or are otherwise likely to be advantageous in any respect to the Association.

5. Application of Income

- (a) The income and property of the Association shall be applied solely towards the promotion of the Objects;
- (b) Except as prescribed in this Constitution, no remuneration or other benefit shall be paid or given by the Association to any Member;
- (c) Nothing contained in Rules 5(a) or (b) shall prevent payment in good faith of or to any Member for:
 - (i) Any services actually rendered to the Association;
 - (ii) Goods supplied to the Association in the ordinary and usual course of operation;
 - (iii) Any out-of-pocket expenses incurred by any Member on behalf of the Association with the approval of the Committee;

6. Membership

- (a) Membership of the Association shall consist of the following persons:
 - (i) Honorary Members;
 - (ii) Full Members; and
 - (iii) Junior Members.

7. Honorary Members

- (a) Honorary Members of the Association shall ultimately be determined by the Officers of the Association (Committee) and can consist of those persons who have made a great contribution over many years either to sport in Jersey or to the Association.
- (b) All Honorary Members shall (subject to the provisions of this Constitution) enjoy such Membership until their death.
- (c) The Honorary Members of the Association shall be those shall be those persons listed in Schedule 2 hereto.
- (d) The Honorary Members, as detailed in Schedule 2 hereto, shall not be liable to pay any of the debts and or liabilities of the Association unless they are an Officer of the Association as detailed in Schedule 1 hereto.

8. Full and Junior Members

- (a) Any person over the age of eighteen shall be eligible to be a Full Member.
- (b) Junior Members under the age of 16 shall not have the right to vote at any meeting.
- (c) Any person over the age of eleven but who has not attained their eighteenth birthday shall be eligible to be a Junior Member.
- (d) On payment of the Annual Subscription the applicant shall become a Member of the Association and shall thereupon be entitled to all the benefits and privileges of Membership of the Association to which they are entitled to under this constitution. Full and Junior Members shall be bound by the provisions of this Constitution and the Regulations.
- (e) The Committee may also, by resolution passed at a meeting thereof, terminate or suspend the Membership of any Member, if in its opinion, their conduct is prejudicial to the interests and Objects of the Association, provided that the individual Member or representative of the Member organisation (as the case may be) shall have the right to be heard by the Committee before the final decision is made. There shall be a right of appeal to an independent arbitrator appointed by mutual agreement.
- (f) All Members shall pay such subscriptions as the Committee may from time to time determine.
- (g) The Members of the Association shall not be liable to pay any of the debts and or liabilities of the Association unless they are also an Officer of the Association as detailed in Schedule 1 hereto.

9. Officers of the Association (Committee)

- (a) There shall be the following Officers of the Association:
 - (i) Chairperson
 - (ii) Treasurer
 - (iv) Secretary
 - (v) Director of Referees
 - (vi) Director of Coaching
 - (vii) League Co-ordinator
 - (viii) Players Representative
 - (ix) Development Officer
- (b) The Committee shall be appointed by the Members at the Annual General Meeting in each year from amongst the Members.
- (c) Officers of the Committee shall hold office until the next ensuing Annual General Meeting but shall be eligible for re-election.
- (d) Each candidate for any of the Committee positions set out in 9 (a) shall be proposed and seconded by two Full Members who have paid their Annual Subscriptions up to date and in the event of there being more than one nomination for any one position of the Committee the matter shall be put to a vote and determined by a majority vote.
- (e) If only one nomination is received for any position on the Committee the person so nominated shall be deemed to be elected.
- (f) All persons elected in accordance with the provisions of 9 (d) above or nominated in accordance with the provisions of 9 (e) above shall hold office from the termination of the Annual General Meeting appointing them.
- (g) The Officers of the Committee shall be those persons listed in Schedule 1 hereto.
- (h) If after the AGM there are any vacant Committee positions, the elected Officers of the Association may assume responsibility for up to one more position.

No Officer may hold more than two Officer positions of the Association at any one time.
- (i) The Committee may from time to time decide to appoint an additional Officer to an already filled position of the Committee in order to aid and assist the already appointed Officer.

- (j) If, by any of the reasons listed in clause 10, an Officer of the Association shall resign or be removed, 9 (b) shall not apply and it is at the full discretion of the Committee to replace the vacant position.

10. Removal of Officers

Any Officer of the Association shall cease to be an Officer:

- (a) If they shall fail to attend three consecutive meetings of the Committee except by leave of the Chairperson, or
- (b) If by notice in writing addressed to the Secretary they resign their Membership, or
- (c) If the Committee by a majority of two-thirds of such of the Officers of the Committee as shall be present at a Meeting duly convened for the purpose shall resolve that an Officer be removed, or
- (d) If they are guilty of misconduct or is incapable of performing their duties or is declared en désastre or commits any act of bankruptcy or indicative of insolvency or makes any arrangement or composition with their creditors or suffers any distress or execution to be levied on their goods.

11. Members not to make profit

- (a) No Member shall, except for professional or other services rendered at the request of the Committee, on any pretence or in any manner receive any profit, salary or emoluments from the funds or transactions of the Association.

12. Meetings of the Members of the Association

- (a) The Annual General Meeting and Extraordinary General Meetings are herein referred to as General Meetings.
- (b) All Members of the Association over the age of sixteen shall be entitled to vote at General Meetings.
- (c) A quorum for General Meetings shall consist of that number of persons attending in person which shall exceed 10 of all of those persons entitled to attend and vote at such meetings provided that at least two of such persons shall be an Officer.
- (d) There shall be an Annual General Meeting of the Members of the Association held within six calendar months after the end of each financial year.
- (e) The Annual General Meeting shall be called by notice in writing of 21 days at least. The notice shall name retiring Committee Members and shall call for nominations and any amendments to the Rules, duly proposed and seconded.
- (f) The Committee may at any time convene an Extraordinary General Meeting by giving 14 days notice in writing.

- (g) A minimum of one fifth of the Members of the Association may in writing to the Chairperson require that an Extraordinary Meeting be convened for the purpose to be stated in the notice within four weeks of the receipt of the said notice.
- (h) The business of each Annual General Meeting shall be:
 - (i) to receive the Annual Report of the Treasurer which shall incorporate the accounts of the Association referred to below;
 - (ii) to receive the Annual Report of the Chairperson and give an account of the work of the Association and its activities during the preceding year;
 - (iii) to elect the Officers of the Association in accordance with Clause 9 hereof;
 - (iv) to consider and vote on any proposals requiring an audit of the accounts;
 - (v) to consider and vote on any proposals to alter this constitution in accordance with Clause 19 hereof;
 - (vi) to consider any other business of which due notice has to be given.

13. The Chairperson

The Chairperson shall preside if present at the General Meetings of the Officers of the Association and failing this the meeting shall elect its own Chairperson. The Chairperson of the meeting shall have a casting vote in addition to their ordinary vote.

14. Finance

- (a) The Association's financial year shall end on the 30 September in each year.
- (b) The Treasurer shall keep proper books of account to give a true and fair view of the affairs of the Association to be kept with respect to:
 - (i) all sums of money received and expended by the Association and the matters in respect of which such receipts and expenditure take place;
 - (ii) all sales and purchases of goods by the Association; and
 - (iii) the assets and liabilities of the Association.
- (c) All funds of the Association shall as soon as possible after receipt be paid into the Bank Account(s) to be opened and maintained in its name. Such Account(s) shall be under the control of the Committee, which shall from time to time provide for their method of operation but so that the signature of at least two Officers one of whom shall be either the Treasurer or the Chairman;
- (d) All payments of money to be made on behalf of the Association shall be applied towards the Objects of the Association as set out in its Constitution and shall be approved by the Committee except that when it is not practicable to obtain the

Committee's prior approval payment may be made on the written or electronically signed authority of and in accordance with the signatories to the bank account(s) and the payment so made shall be submitted for approval at the next meeting of the Committee.

- (e) The Committee shall make adequate arrangements for the security and safe custody of all monies and books belonging to the Association.

15. Audit

The accounts relating to the Association's affairs shall be audited if the Members at an Annual General Meeting pass a resolution requiring an audit.

16. Members Right of Inspection

The Members of the Association shall have the right at all times to examine all books, documents and accounts of the Association provided that this right is exercised by at least five Members.

17. Indemnity

The Association shall release and indemnify, keep indemnified and hold harmless the Officers of the Committee and any person(s) acting in a fiduciary capacity on behalf of the Association and their officers from and against all or any present or future actions, claims, costs, demands, loss or damage of any kind whatsoever and wheresoever arising directly or indirectly, out of or in connection with the Association whether the same shall be enforceable in law or not excepting only actions, claims, costs, demands, loss or damage arising from any fraud, wilful misconduct or gross negligence on the part of any Officer of the Committee or any person acting in a fiduciary capacity on behalf of the Association and their officers.

18. Dissolution

If the Association resolves by a two-thirds majority of those present and voting that the Association shall be dissolved any assets remaining after the satisfaction of all proper debts and liabilities shall be given to such other Association or charities preferably having Objects similar to those of the Association as the Association may decide or transferred to The Association of Jersey Charities for its general Charitable purposes provided that no resolution to dissolve the Association shall be considered unless notice in writing setting out the terms of the resolution shall have been sent to every Member of the Association not less than four weeks before the date of the meeting at which it is to be considered.

19. Alteration to this Constitution

These Rules may be altered by a resolution passed by a simple majority of those present and voting at a meeting of the Members of the Association provided that no such resolution shall be considered unless notice in writing setting out the terms of the resolution shall have been sent to every Member of the Association not less than 21 days before the date of the meeting at which it is to be considered.

20. Address

The address of the Association shall be Beaumont Business Park, Goose Green Marsh, La Rue du Craslin, St Peter, Jersey, JE3 7BU or such other address in Jersey as may from time to time be determined by a simple resolution of the Officers.

SCHEDULE 1

OFFICERS

Chairperson:	Rena Nelson
Treasurer:	Bruce Halliwell
Secretary:	Sophie Ruellan
Director of Referees:	Geoff Knott/Richard Sutton
Director of Coaching:	Chris Veal
League Co-ordinator:	Ashley Morris
Players Representative:	Natasha Eastwood
Development Officer:	Sadie Ruellan

SCHEDULE 2

HONORARY MEMBERS